

2024 CIP Schedule

Month	Date	Time	Place		
June	1			Tavis	Get CIP Guidelines on the BOS agenda
	7	9am	GH	Tavis/Jim	BOS review CIP Guidelines
	20	9am	GH	Tavis/Kathy B	PB review CIP Guidelines
	21	9am	GH	Tavis/Jim	BOS second review CIP Guidelines (if necessary)
July	11	9am	GH	Tavis/Kathy B	PB review CIP Guidelines (if necessary)
	12			Tavis	distribute Guidelines and Instructions to Dept Heads
	28	4pm		Dept Heads	deadline to return submission
August	17	9am	GH	All	CIP Kickoff Meeting
	24	9am	GH	All	CIP Department Head Meeting #1
	31	9am	GH	All	CIP Department Head Meeting #2
September	7	9am	GH	All	Draft review with financials
	14	9am	GH	All	Draft review #2 with financials
	21	9am	GH	All	Final review of draft and financials
October	3	7pm	GH	Tavis/Kathy B	PB CIP Public Hearing (Great Hall)
	18	6:30pm	GH	Tavis/Kathy B	CIP Presentation to BOS (Great Hall)
	24	6pm	LIBRARY	Tavis/Kathy B	CIP Presentation to BC (Library)
November	16	9am	GH	All	Process Review

date updated: [6/15/2023](#)

updated: [9/7/2023](#)

updated: [9/21/2023](#)

GH = Great Hall