

**Wolfeboro Police Commission  
Meeting Minutes  
April 11, 2024**

**Members present:** Chairman Shawn Coope and Commissioner Kevin Duffy

**Staff present:** Chief Chris Warn, Captain Mark Livie, and Recording Secretary Sherri Moore

Chairman Coope called the meeting to order at 6:00 PM

**Pledge of Allegiance**

Chairman Coope entertained the Pledge of Allegiance.

**Consideration of Minutes**

Chairman Coope entertained a motion to accept the March 21, 2024, minutes as written.

**Commissioner Duffy moved the Wolfeboro Police Commission to accept the March 21, 2024, public minutes as written. Chairman Coope seconded. Members voted, all in favor, the motion passed.**

**Captain's Items**

None

**Activity Reports**

Captain Livie reported on the following activity reports for the month of March:

**Incidents:** He reported an increase in the number of incidents, with 66 incidents from the previous month...25% of the cases are coming from the school.

**Offenses by month:** He reported 90 offenses for the month.

**Arrest status report:** He reported a total of 18 arrests for the month, which is an increase of 63.64% in arrests from the previous month.

**Collisions report:** He reported a decrease for the month; there were 4 collisions.

**Traffic stops report:** He reported 109 traffic stops, a decrease from last month, and 11 tickets were issued out of those stops...which equates to a 10.01% chance of receiving a ticket.

**Personnel Analysis report:** The report is a synopsis of each officer's activity for the month.

**School Resource Officers (SRO):** Highlights from the report read into minutes. See attached.

Captain Livie also reviewed the department budget as of the 24<sup>th</sup> week and reported that the overall budget is looking pretty good. The vehicle maintenance line is running high and that is due to the aging fleet of cruisers. The other lines that appear to be running high are due to one-time subscription payments (renewals) due at the beginning of the year.

### **Chief's Items**

Chief Warn gave a run down of what he has been working on at the Police Department:

- \*Andy Shagoury was hired for the investigator position. He will take over the Chief's part-time position and work on the accreditation process. Andy retired from the Tuftonboro Police Department as Chief for twenty-five years and was the President of the Chief's Association.
- \*The department policies have been uploaded to the Police Department webpage. As the current policies are updated that will be uploaded to the website.
- \*One conditional offer of employment has been given out. Three more candidates will be interviewed in the upcoming week.
- \*The layout of staffing within the building has led to a concern about an upstairs vs. downstairs mentality. Therefore, the sergeants will be moving their workspace upstairs. Mia Lyons is helping with assisting with the moving of computers upstairs. The Chief feels this will help to have a better relationship and will be better accessible to each other.
- \*A petition for modification has been mailed to the NHPERB. After reviewing everyone's position the Chief noticed the Dispatch Supervisor position is in the Union. He spoke with Mia Lyons (Dispatch Supervisor) about her position and being in the Union and she agreed to come out. The Union's representative disagreed with the Chief wanting to remove the position from the Union. He believes ultimately it will need a public hearing. He has had conversations with the Union members and invited them to work together. To date that has not occurred yet, and no meeting has been scheduled. He will continue to reach out to the Union.

Captain Livie shared that an intern will be coming on in May and be here through August. The plan is she will graduate in December and maybe come on with the Department.

Chief Warn shared that he is not looking for any applicant but looking for the right applicant. He wants the candidate to fit the Town and wants the Town to accept the candidate. He is excited about the internship, and he looks forward to meeting her. He also added (unrelated to hiring) that he is requiring an inventory of all police equipment and uniforms. No date yet but hoping to have it completed by June. He would like a list of all equipment that the department owns.

Captain Livie shared an update on the Public Safety Building...it's moving along. The target date to get the Fire Department moved into the new bays is by May 14<sup>th</sup>. They are a little behind but Phase two will be coming up.

Commissioner Duffy clarified to the public that the NHPERB is the New Hampshire Public Employee Labor Relations Board. Then he asked if the Chief could review the opened positions and when does he expect those positions to be filled.

Chief Warn shared that there are three patrol officer and one lieutenant positions that are open now. He hopes to have those positions filled but cannot say for sure when they will be filled. There is one possible certified officer and that person after a fairly short field training program will be out on the road. The other two candidates will need to attend the Police Academy. As far as the Lieutenant's position, the plan is to fill the opening with a patrol position and that would not be until after the first of the year. Lastly, information on the NHPELRB can be found by looking up RSA 273-A.

Chairman Coope reviewed with the Chief about the department policies being available on the website.

Chief Warn shared that the policies are public record. However, not all are there for officer safety reasons. The Chief asked that if the public is looking at anything online that looks confusing or in error to please contact him about it.

### **Commissioner's Items**

Chairman Coope noted that Commissioner Wood is away on vacation. He then went on to share that there is one item that needs to be voted on. Sadly, with the passing of Commission Bob O'Brien last year (and Kevin Duffy taking his seat). The Commission needs to take a vote to issue the \$1,000 Commission stipend to his wife.

**Chairman Coope entertained a motion to pay Bob O'Brien's wife in his absence the \$1,000. Commissioner Duffy seconded. Being none opposed, the motion passed.**

Commissioner Duffy reiterated that the Commission meetings are now at the Great Hall on the second Tuesday of the month at 6:00pm. In an effort to be more transparent the Commission voted to change the location and time for better accessibility.

Chairman Coope added that the Commission looked at when other Town meetings were being held and wanted to echo that. Hoping more of the public will be able to attend.

The next Police Commission meeting is Thursday, May 9, 2024, at 6:00 pm in the Great Hall at Town Hall.

### **Questions from the Press**

None

### **Board of Selectmen's Representative**

Paul O'Brien shared that he is very happy to be back. He and Brian Deshaies will be the Commission's team from the Selectmen. He went on to share that the previous night the Selectmen assigned seats, reviewed their Rules and Procedures, as well as Code of Ethics. They also took a vote to explain what a default budget is, and more information will be coming out on that. He also thanked the different departments for their efforts during the most recent storm. As well as reminded the public that there will be power outages over the next 7 weeks and hydrants will be flushed. Lastly, he said that it is refreshing to hear what the Chief is about doing and how he will go about doing it.

## Budget Committee's Representative

Tom Bell shared that he has seen the work that has been done on the budget and thanked the Chief for coming to where the department needs to be. He also inquired about filling the positions and he is curious as to how the department will do that. Any advance notice would be appreciated.

## Public Comment

None

*Being no further business before the Commission, Chairman Coope entertained a motion to enter non-public session to discuss RSA 91-A: 3, II (a) & (i).*

**Commissioner Duffy moved the Wolfeboro Police Commission to enter into non-public session RSA 91-A: 3, II (a) & (i). Chairman Coope seconded. Roll call vote: Kevin Duffy – yes, and Shawn Coope-yes, the motion passed.**

The Commission re-entered public session at 7:53 P.M.

Commissioner Duffy entertained a motion to seal the Non-Public Minutes.

**Chairman Coope moved the Wolfeboro Police Commission to seal the Non-Public Minutes. Commissioner Duffy seconded. Roll Call vote: Shawn Coope – yes, and Kevin Duffy-yes, the motion passed.**

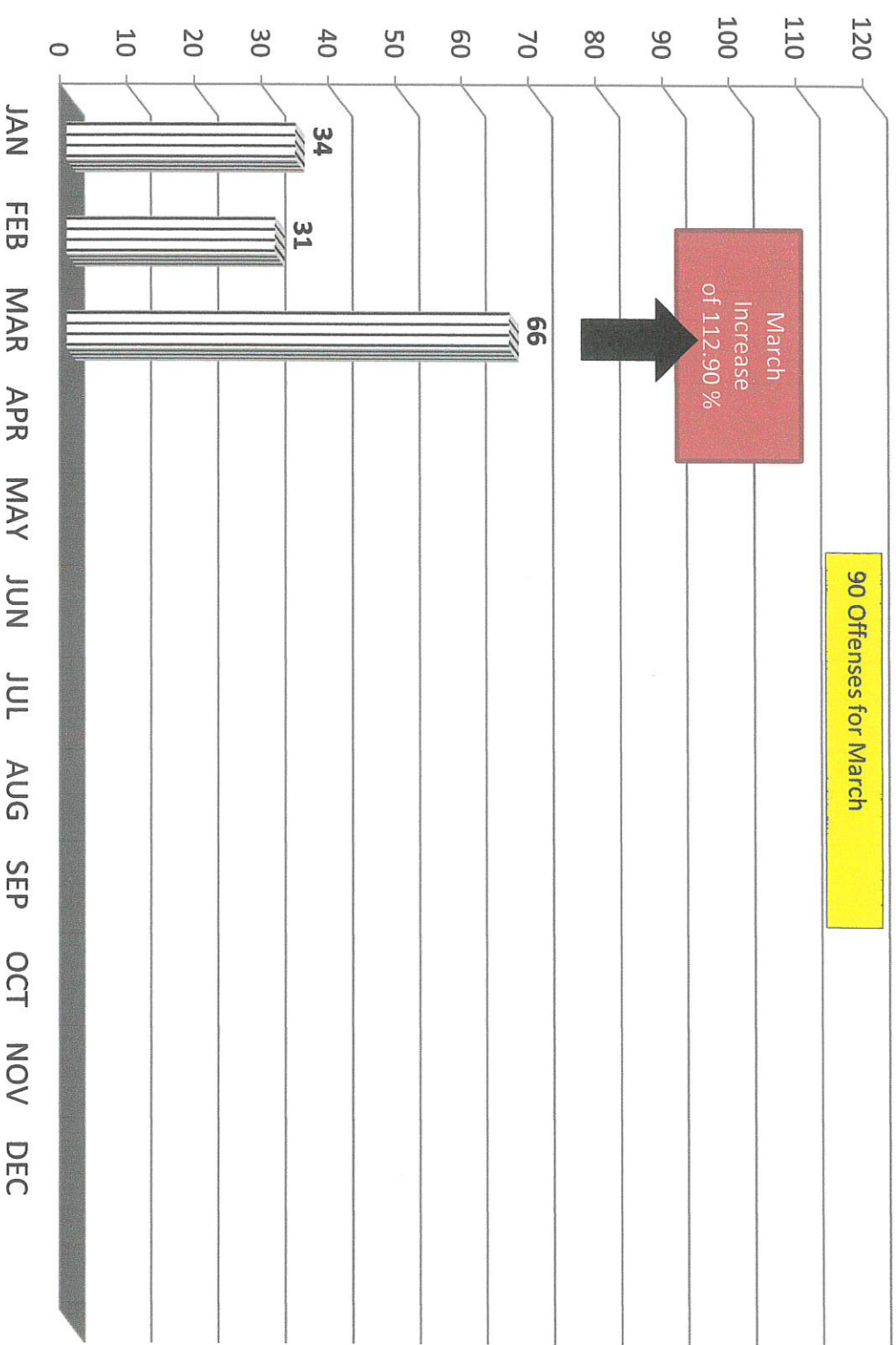
*Being no further business before the Commission, Chairman Coope entertained a motion to adjourn.*

**Commissioner Duffy moved the Wolfeboro Police Commission to adjourn at 7:54 P.M. Chairman Coope seconded. Being none opposed, the motion passed.**

Respectfully submitted,

**Sherri Moore**

# INCIDENTS (CASES) YTD 2024

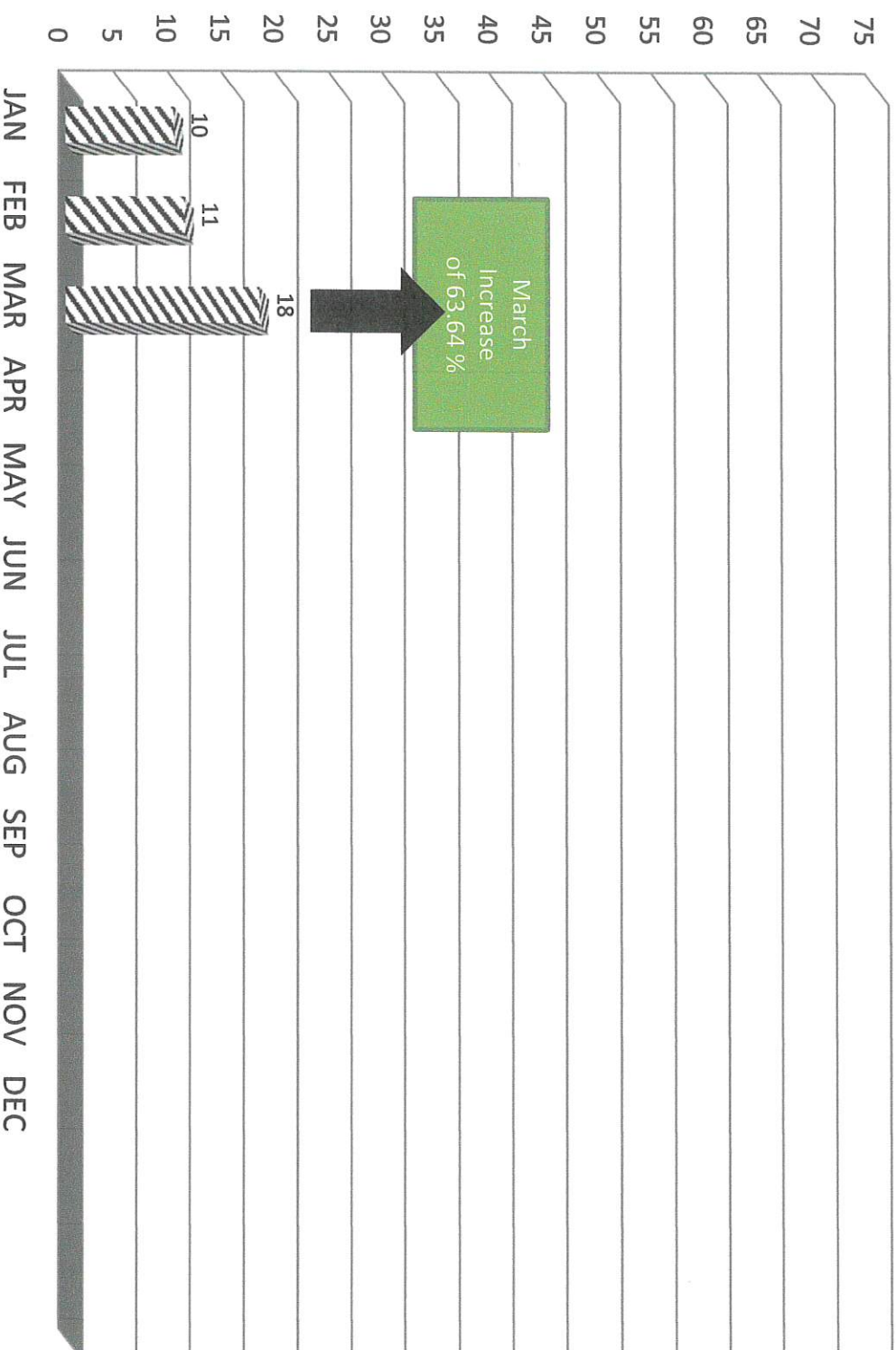


Offenses (IBR) By Month

	<u>MAR</u>	<u>TOTALS</u>
Kidnapping / Abduction	3	3
Fondling	1	1
Simple Assault	8	8
Intimidation	1	1
Theft From Building	1	1
Theft Of Motor Vehicle Parts O	1	1
All Other Larceny	2	2
Motor Vehicle Theft	1	1
Counterfeiting / Forgery	1	1
False Pretenses / Swindle / Co	1	1
Identity Theft	1	1
Destruction / Damage / Vandali	3	3
Drug / Narcotic Violations	6	6
Statutory Rape	2	2
Pornography / Obscene Material	3	3
Animal Cruelty	1	1
Bad Checks	1	1
Disorderly Conduct	5	5
Driving Under The Influence	2	2
Drunkenness	2	2
Family Offenses, Nonviolent	2	2
Liquor Law Violations	2	2
Runaway	1	1
Trespass Of Real Property	1	1
All Other Offenses	20	20
Traffic, Town By-Law Offenses	18	18
TOTALS	<u>90</u>	<u>90</u>

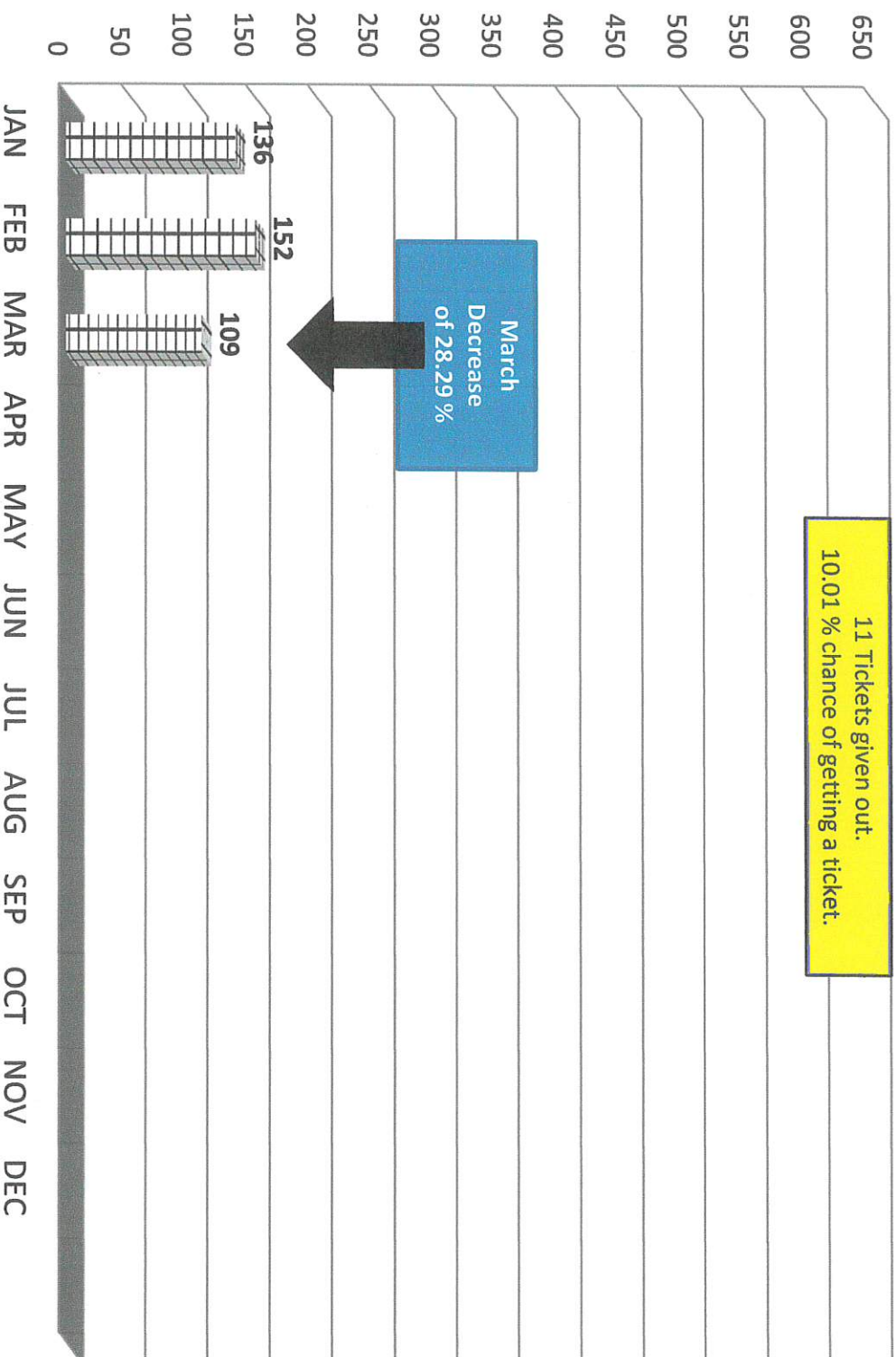


# ARRESTS YTD 2024



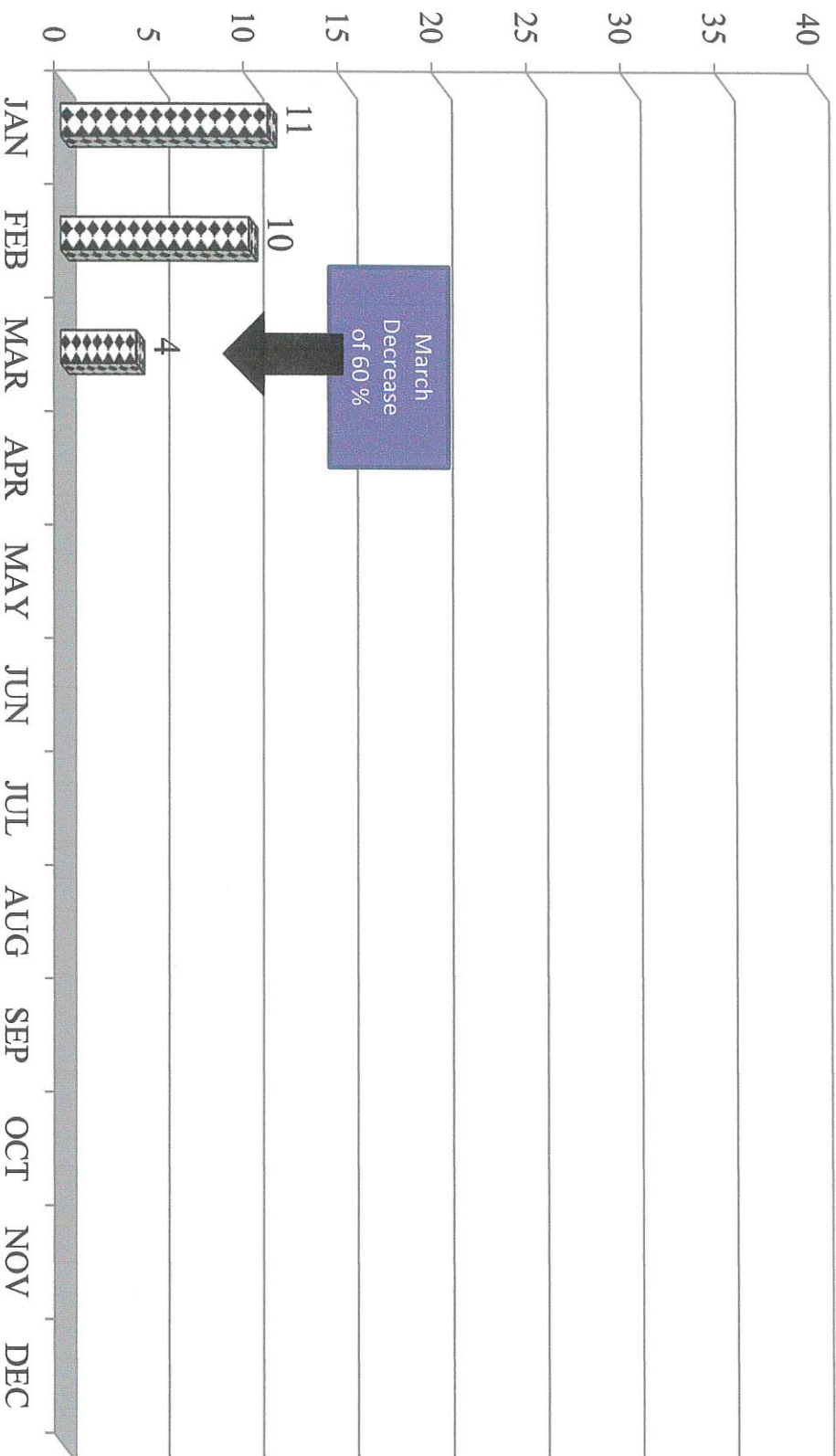
# TRAFFIC STOPS YTD 2024

11 Tickets given out.  
10.01 % chance of getting a ticket.





# COLLISIONS YTD 2024





Wolfeboro Police Department  
Personnel Analysis Reports  
03/01/2024 - 03/31/2024

Page: 1  
Printed: 04/08/2024

	<u>Incidents</u>	<u>Asst Inc</u>	<u>Detective</u>	<u>Arrests</u>	<u>Asst Arr</u>	<u>Booking</u>	<u>Orders</u>	<u>Citations</u>	<u>Accidents</u>	<u>Asst Acc.</u>	<u>Park Tks</u>	<u>Field Int</u>	<u>Asst FI</u>	<u>Warrants</u>
Beaulieu, Jared	2	1	0	2	0	2	0	15	3	0	0	0	0	0
Boucher, Jacob	2	0	0	3	1	3	1	8	0	1	0	0	0	1
CALLIGANDES, HEATHER	0	1	0	0	0	0	0	0	0	0	0	0	0	0
DUSTIN, CHRISTOPHER	5	1	0	4	1	4	2	45	0	0	1	0	0	0
Emerson, Shane	21	0	0	1	0	1	0	1	0	0	0	0	0	0
Gabrielli, Mary	6	0	0	0	0	0	1	0	0	0	0	0	0	0
LaRochelle, Eric	10	2	0	1	0	1	0	3	0	0	0	0	0	0
Livie, Mark	7	0	0	3	0	3	0	4	1	0	0	0	0	0
Shanks, Joseph	12	4	0	3	1	3	0	19	0	0	2	0	0	0
Spera, Patrick	1	0	0	1	2	1	0	7	0	0	0	0	0	0

TOTALS 66 9 0 18 5 18 4 102 4 1 3 0 0 0 1

**WOLFEBORO POLICE DEPARTMENT  
CORPORAL JOSEPH SHANKS  
MONTHLY SUMMARY FOR MARCH 2024**

March was the third month of school with twenty days (20) days of school. Corporal Shanks responded to several incidents in High School and assisted Corporal Eric LaRochelle with a call in Middle School.

**March 4<sup>th</sup>**

Took a report from a student who came to the SRO office to report that he had witnessed a male neighbor of his crush and snort suboxone. The incident occurred outside of Wolfeboro and was forwarded to that agency.

Assisted EMS and Wolfeboro Fire Rescue with a student who had a seizure in a bathroom suspected to have been caused by drugs. A cartridge located on the student's person was sent to the NH State lab and tested positive for Delta-9-THC. The student is currently in addiction treatment and is sharing his experience with other juveniles to help prevent others from having that happen to them.

**March 5<sup>th</sup>**

Took a report of a sexual assault on the KYC bus that occurred on the way back from Concord in Pittsfield.

Sat with DCYF while they interviewed a student.

**March 11<sup>th</sup>**

Assisted SRO LaRochelle with an interview of a student who brought a knife to school.

Corporal Shanks played basketball with the high schoolers in gym class.

Spoke with a student about a past-tense collision. The student was given self-reporting forms and advised to contact his insurance company.

**March 14<sup>th</sup>**

After receiving a complaint from a school staff member about students driving recklessly through the parking lots in the morning, Corporal Shanks patrolled the Arts Center parking lot in the morning and made four MV stops.

Caught a student vaping in the bathroom. Student received school discipline.

Assisted school admin with students who were leaving campus at lunch without a dismissal slip.

Spoke with a student and his mother about a dog bite that occurred in Brookfield. They were referred to Wakefield PD.

**WOLFEBORO POLICE DEPARTMENT  
CORPORAL JOSEPH SHANKS  
MONTHLY SUMMARY FOR MARCH 2024**

**March 18<sup>th</sup>**

Spoke with a student about inappropriate comments to and from the opposite sex, what constitutes sexual harassment, and ways to report and prevent it.

Took a report of an assault on a student that was captured on a cell phone. The student was punched in the head and torso approximately 19 times. In addition to school discipline, a CANS referral was completed and sent to DHHS.

Assisted admin with a student who had a seizure in a classroom.

Took a report of a student showing nude images of a girl to other students. The images were deleted before the offender's interview, and the victim's parents in Maine were notified of the incident. The victim's parents declined law enforcement action and the offender received school discipline.

**March 19<sup>th</sup>**

Caught two students vaping in the bathroom. Both received school discipline.

**March 20<sup>th</sup>**

Caught two students vaping in the bathroom. Both received school discipline.

Prevented a fight in the bathroom. Walked in and heard two students in a verbal argument talking about fighting. Both students were sent to the office.

**March 21<sup>st</sup>**

DHS tabletop exercise.

**March 25<sup>th</sup>**

Patrolled parking lots in the morning.

Caught two students vaping in the bathroom, Both received school discipline.

Played basketball with students in gym class.

Caught two more kids vaping in the bathroom. Both received school discipline.

A student turned over a nicotine vape that was hidden in the toilet paper dispenser in the boy's room.

# **WOLFEBORO POLICE DEPARTMENT**

## **SCHOOL RESOURCE OFFICER ERIC LAROCHELLE**

### **MONTHLY SUMMARY FOR MARCH 2024**

March was the seventh month of school for SRO Eric LaRochelle with twenty days (20) days of school. SRO LaRochelle responded to several incidents in Middle School and assisted Corporal Joseph Shanks with calls in the high school. SRO Mary Gabrielli also assisted with juvenile investigations from the police department.

SRO LaRochelle assisted KRMS guidance counselors with a child custody issue. The student didn't want to return to her guardian, which resulted in court paperwork being reviewed and contact being made with the Division of Children, Youth and Families (DCYF). The student eventually had to return to guardian as outlined by court order.

SRO LaRochelle assisted staff with an emotionally out of control student, student eventually calmed down and was retrieved by a parent.

SRO LaRochelle took a report for a student bringing in a seven-inch camping knife with a sheath. The knife was seized, the situation was documented, and the student received school discipline.

SRO LaRochelle responded to assist staff in the main office for a disorderly student. The student calmed down when she realized that being taken to the PD for parental pickup was a possibility. SRO LaRochelle stood by with the student until picked up by a parent.

SRO LaRochelle assisted staff with transporting a student to Huggins Hospital for a psyche evaluation due to suicidal statements. School staff accompanied the student until relieved by the student's parents.

SRO LaRochelle took a vandalism report for a student breaking a car windshield in the autobody classroom in the Lakes Region Tech. Center. The investigation is ongoing.

SRO LaRochelle spoke with staff from the Crescent Lake School about a child coming forward about a parent abusing alcohol. They were advised to contact DCYF.

SRO LaRochelle spent a considerable amount of time assisting staff with a single student having numerous emotional breakdowns throughout the month. Peace was restored each time.

SRO Gabrielli, SRO Shanks, and SRO LaRochelle all participated in a tabletop exercise run by Homeland Security and hosted by Crescent Lake School. The exercise was from 1pm to 5pm and involved participants from every school in the district.

SRO LaRochelle caught a high school student attempting to sell THC infused vape cartridges in a boy's bathroom. Items were seized, a report was taken, and juvenile referral paperwork has been sent out. The case is ongoing.

SRO LaRochelle took a report about two students having a fight in the gym. Both students received school discipline, and the situation was documented. After learning that both children continued to text each other, SRO LaRochelle made contact with both students' mothers to end the behavior.

**WOLFEBORO POLICE DEPARTMENT  
SCHOOL RESOURCE OFFICER ERIC LAROCHELLE  
MONTHLY SUMMARY FOR MARCH 2024**

SRO LaRochelle responded to the main office for a disorderly student. A report was taken, and disorderly conduct charge may be forthcoming. The case is ongoing.

SRO LaRochelle took a report of a female student being sent pictures of male genitalia on Snapchat. The situation is still under investigation.

SRO LaRochelle took a report in the high school for a freshman assaulting a junior. The freshman waited for the junior to leave class after the C-block bell and promptly attacked her. Juvenile referral paperwork was completed and sent. The case is ongoing.

SRO LaRochelle assisted SRO Shanks, and the high school nurse with a high school student having reoccurring seizures.

SRO LaRochelle took a report from DCYF regarding a high school student coming forward about being sexually assaulted in another country. SRO Gabrielli stepped in to take over the investigation.

SRO LaRochelle continues to make efforts to eat lunch with seventh and eighth grade students to build relations, answer questions, and encourage dialogue between certain cliques of students that don't typically interact with each other. As well as attending student drop off and talk to and encourage students throughout the day.