

**TOWN OF WOLFEBORO  
TECHNICAL REVIEW COMMITTEE  
August 7, 2019  
MINUTES**

**Members Present:** Kathy Barnard, Planning Board Representative, Dave Ford, Public Works Department, Mark Livie, Wolfeboro Police Department, Barry Muccio, Municipal Electric Department, Tom Zotti, Wolfeboro Fire Department.

**Member Absent:** Corey Ryder, Code Enforcement Officer.

**Staff Present:** Matt Sullivan, Director of Planning & Development, Lee Ann Hendrickson, Administrative Secretary.

*Matt Sullivan opened the meeting at 9:32 AM.*

**Elizabeth Reilly  
Minor Site Plan Review; Floral Design Shop  
TM #260-58  
Case #2019-15**

Elizabeth Reilly stated she has recently moved to Wolfeboro and has an established business, Blathanna Shoppe, specializing in events and holiday arrangements; noting such is a small floral design business that includes more of an art style of design. She stated the shop would be open to the public however, would not be an FTD (online) type business. She stated she will sell fresh flowers from local farmers and will service customers via phone or by appointment.

Matt Sullivan asked if there would be “walk-in” customers.

Elizabeth Reilly stated she would like to do more seasonal and holiday center pieces and greens.

Matt Sullivan questioned parking.

Elizabeth Reilly noted an available parking area of 40’x70’ is located behind the garage. She stated the driveway extends 120’ to that parking area and noted there is one handicap accessible space is available next to the garage.

Matt Sullivan questioned the dimension of the shop area and recommended Ms. Reilly submit an application for a Change of Occupancy. He stated the property had previously been approved for a commercial use (hair salon).

Elizabeth Reilly replied 16’x19’.

**It was moved by Kathy Barnard and seconded by Dave Ford to accept the application as complete. All members voted in favor. The motion passed.**

*Matt Sullivan opened the public hearing.*

Nancy Rich stated she has no objection to the proposal.

Dave Ford stated the proposal has minimal impact.

*There being no further questions or comments, Matt Sullivan closed the public hearing.*

Matt Sullivan reviewed the following recommended conditions of approval;

1. All of the documentation submitted in the application package by the applicant and any requirements imposed by other agencies are part of this approval unless otherwise updated, revised, clarified in some manner, or superseded in full or in part. In the case of conflicting information between documents, the most recent documentation and this notice herein shall generally be determining.
2. All on site activities shall conform to noise provisions of Section 100.5 of the Code of the Town of Wolfeboro.
3. All signage shall conform to the Wolfeboro Sign Ordinance.
4. Review and approval of the business shall be in compliance with the NH Fire Code and the Town Building Codes.
5. No modification to the exterior of the building shall be permitted in conjunction with this use, including outdoor storage/display/sale of materials.
6. This application is subject to all federal, state, and local permits and any conditions attached thereto.

***It was moved by Kathy Barnard and seconded by Tom Zotti to approve the Elizabeth Reilly Minor Site Plan Review application, Tax Map 260-58, subject to the recommended conditions of approval. All members voted in favor. The motion passed.***

There being no further business before the Committee, the meeting adjourned at 9:39 AM.

Respectfully Submitted,

*Lee Ann Hendrickson*

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